

Annual Spring Meeting of Participants

Travel Allotment Information and Table Funded Participants

Travel allotment:

A travel allotment has been determined based on your centre’s location and the cost for economy travel gathered from Air Canada, Porter Airlines, West Jet, and Via Rail. The Travel Allotment and Travel Reimbursement policies were used to set a maximum reimbursement for funded participants.

Travel and Hotel must be booked according to our [Travel Reimbursement Policy](#) (i.e. the most economical mode of travel available at the time of booking). The most economical mode of transportation may be less than the maximum allotted amount, therefore reimbursement will be given for the most economical mode of transportation. A significant savings can be realized by making reservations in advance, so we ask that funded participants plan their travel at least 30 days prior to departure.

Your travel allotment is to include ALL modes of transportation and travel costs e.g. flights, rail, shuttles, taxis, parking, travel agent fees, etc. If you are going to exceed your allotted amount, please contact us at meetings@ctg.queensu.ca for an evaluation of your travel allotment.

If your city is not located in the table below, please use the closet location within 25km. If this still does not apply, please contact us at meetings@ctg.queensu.ca.

Travel allotment for two funded invitations:

If you receive two funded invitations with a travel allotment in both, you can ONLY use one of the allotted amounts. They cannot be combined or transferred to another person e.g. travel allotment for Spring Meeting invitation is \$800 and travel allotment for a Thursday Workshop is \$800 therefore, your travel allotment will be \$800.

Travel Allotment Table:

Province	Location	Travel Allotment
British Columbia	Abbotsford, Kelowna, New Westminister, Prince George, Surrey, Vancouver and Victoria	\$1150
Alberta	Edmonton, Calgary and Grand Prairie	\$950
Saskatchewan	Saskatoon, Regina	\$900
	Carlyle	\$1150
Manitoba	Winnipeg	\$900
	Brandon	\$1000
Ontario	Sault Ste. Marie and Sudbury	\$900
	Thunder Bay	\$800
	Ottawa	\$600
	Kingston	\$300
	Toronto, Oshawa, Newmarket, Weston and Uxbridge	\$150
	Alliston, Ancaster, Barrie, Brampton, Cambridge, Hamilton, St. Catharines and Kitchener	\$175
	London and Stratford	\$275
Windsor	\$600	
Quebec	Greenfield Park, Laval, Levis, Longueuil, Quebec City, Montreal, Sherbrooke, Trois-Rivieres	\$700
New Brunswick	Moncton, Saint John and Fredericton	\$700 -\$950
Nova Scotia	Dartmouth, Halifax and Sydney	\$850
Prince Edward Island	Charlottetown	\$900
Newfoundland	St. John’s	\$1000