

## **Annual Spring Meeting of Participants Registration Policy**

The Annual Spring Meeting of Participants is a working meeting of committees designed to bring together as many Canadian Cancer Trials Group (CCTG) participants as possible to discuss the progress of ongoing trials and to plan new trials.

CCTG site committees – Brain, Breast, Gastrointestinal, Genitourinary, Gynecology, Head and Neck, Hematology, Lung, Melanoma, Sarcoma, Symptom Control and the Investigational New Drug (IND) committee – consisting of representatives from member centres meet concurrently over the course of the three-day meeting. In addition, other committees and working groups organized by modality/specialty (e.g. radiation oncologists, clinical research associates) or area of interest (e.g. quality of life) that provide advisory support for the planning and execution of studies also meet during this time.

All information discussed at the meeting is confidential; therefore, anyone attending the Annual Spring Meeting of Participants must be registered and must sign a confidentiality agreement. If you miss the on-line registration, you can still register on-site at the Chelsea Hotel. All attendees must register before they can attend any meetings.

### **Following is a list of those people eligible to attend:**

- ✓ Members of CCTG trial, disease site, or standing committees, and working groups;
- ✓ Staff at any of our participating member centers (investigators, clinical research associates, pharmacists, administrators, etc.);
- ✓ Invitees to “special meetings” being held during the Annual Spring Meeting;
- ✓ Agency staff such as NCI US, Health Protection Branch of Health Canada (HPB), Food and Drug Administration US (FDA), Cancer Therapy Evaluation Program US (CTEP), Clinical Trials Support Unit (CTSU) ;
- ✓ Other cooperative group members; and,
- ✓ Drug company representatives from those companies who financially support the Annual Spring Meeting or are conducting a trial with the CCTG.

### **Following is a general list of those people who are not eligible to register or attend:**

- × Media representatives;
- × Patients;
- × Company representatives (e.g. drug companies, biotechnology companies, etc.) who do not meet the criteria above;
- × Lawyers; and,
- × Other individuals who do not meet the “eligible” criteria.

**If you have any questions regarding eligibility, please e-mail us at [Meetings@ctg.queensu.ca](mailto:Meetings@ctg.queensu.ca).**