

US COOPERATIVE GROUP HOLIDAY CLOSINGS

Thanksgiving 2009

Cooperative Group	Holiday Closures
RTOG	<p>The RTOG Biospecimen Resource will be closed for the Thanksgiving Holiday Thursday November 26th - Friday November 27th.</p> <p><u>Frozen Biospecimens:</u> We ask that sites do not ship any frozen biospecimens to us that week if at all possible, instead please wait to ship on Monday November 30th. Shipments made Tuesday (24th) or Wednesday (25th) cannot be accepted.</p> <p>Our recommended Storage Conditions are to store Frozen Biospecimens at -80°C (-70°C to -90°C) until ready to ship. If a -80°C Freezer is not available our alternate storage suggestions include:</p> <ul style="list-style-type: none"> • Samples can be stored short term in a -20°C freezer (non-frost free preferred) for up to one week (please ship out Monday) <p>OR:</p> <ul style="list-style-type: none"> • Samples can be stored in plenty of dry ice for up to one week, replenishing daily (ship out Monday). <p>OR:</p> <ul style="list-style-type: none"> • Samples can be stored in liquid nitrogen vapor phase (ship out Monday). <p><u>Kit Requests:</u> We will be accepting Kit Requests Monday-Tuesday (23rd and 24th) but will not be shipping any kits on Wednesday 25th –Friday 27th. If you need a kit for November 30th or December 1st please email us at RTOG@ucsf.edu before Monday the 23rd to ensure you will receive it on time.</p> <p>The RTOG Registration Desk will close for the Thanksgiving holiday on Wednesday, November 25th at noon EST and will remain closed on Thursday and Friday, November 26th and 27th.</p> <p>The Registration Desk will re-open on Monday, November 30th at 8:30 a.m. EST.</p> <p>Institutions can access web registration 24 hours a day, 7 days a week; see information and instructions at https://silver1.phila.acr.org/Clinical_RTOG/pgindex.html</p>
CALGB	<p>Thursday, November 26, 2009 - Thanksgiving Day - CLOSED - CALGB, CO and SC</p> <p>Friday, November 27, 2009 - Day after Thanksgiving Day Holiday - Closed - CALGB, CO and SC</p> <p>When planning your registrations, please note that there will be reduced staff at the Central Office and Statistical Center during the holidays.</p> <p>Please inform all necessary parties at your institution as well as your affiliates.</p> <p>Thanks and Happy Holidays!</p>

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SWOG	<p>Thursday, November 26, 2009 CLOSED</p> <p>Friday, November 27, 2009 CLOSED</p>
ECOG	<p>The ECOG Coordinating Center, including the Randomization Desk, will close on Wednesday, November 25th at 3:00 P.M. and will not re-open until Monday, November 30th at 9 AM Eastern Standard Time.</p> <p>WEB Registration will be available for online patient registration and/or randomization, provided the studies do not require a call into the ECOG Randomization Office.</p> <p>All lab values requiring data entry into the pre-study table prior to registration and/or randomization must arrive at the Coordinating Center before 12 noon on Wednesday, November 25th. Please call the Coordinating Center at 617-632-3610 and ask for a member of the Lab team with any requests for expedited handling.</p> <p>Protocol Drug Requests arriving at the Coordinating Center after 12 noon Eastern on Monday, November 23rd may not be shipped until the following week. Please call the ECOG Drug Team at 617-582-7990 to inquire about drug requests sent after this deadline that require delivery before Thanksgiving Day and check the Holiday Season Drug Distribution Shipping Schedule posted on Members side of the ECOG Web Page for shipping schedules through the beginning of 2010.</p>
NSABP	<p>NSABP Operations Center and the NSABP Pathology Lab will be closed:</p> <ul style="list-style-type: none"> • Thursday, November 26 (Thanksgiving Day) <p>Note!! Pathology specimens cannot be delivered on the days we are closed. Please plan accordingly.</p> <p>NSABP Biostatistical Center will be closed:</p> <ul style="list-style-type: none"> • Thursday, November 26 (Thanksgiving) • Friday, November 27
IBCSG	<p>The Data Management Center at Frontier Science will be closed on several holidays during the next 8 weeks. However on days we are closed, Clinical and Randomization User Support will offer emergency phone coverage that you may reach by calling (716) 834-0900 ext. 7301. LDMS User Support will offer emergency phone coverage that you may reach via the LDMS web paging utility or by calling (716) 834-0900 ext. 7311. Please see the LDMS website at https://www.fstrf.org/apps/cfmx/apps/ldms/index.html for additional web paging instructions.</p> <p>November 26 - offices closed; User Support emergency phone coverage November 27 - offices closed; User Support full coverage</p>

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ACOSOG	<p>The ACOSOG Administrative Coordinating Center at Duke and the Statistics and Data Center at Mayo will be closed for the holidays on the following dates. We hope you have a safe and happy holiday season.</p> <p>Administrative Coordinating Center:</p> <ul style="list-style-type: none"> • November 26 and 27 <p>Statistics and Data Center:</p> <ul style="list-style-type: none"> • November 26 and 27
GOG	<p><u>Wednesday, November 25, 2009</u> Administrative Office – 8:30am – 1:00pm Finance Office – 8:30am – 1:00pm Statistical & Data Center – 9:00am – 5:00pm Randomization – 9:00am – 5:00pm</p> <p><u>Thursday, November 26, 2009</u> Administrative Office – Closed Finance Office – Closed Statistical & Data Center – Closed (on-line web registration available) Randomization – Closed</p> <p><u>Friday, November 27, 2009</u> Administrative Office – Closed Finance Office - Closed Statistical & Data Center – 9:00 am – 5:00 pm (Limited Staff) Randomization – 9:00am – 5:00pm (Limited Staff)</p>